

- Used
 - When introducing lists
 - Ex: The University of Alabama system has locations in three different Alabama cities: Tuscaloosa, Birmingham, and Huntsville.
 - Before noun/noun phrases
 - Ex: UAH has two main colors in its logo: blue and white.
 - When introducing a quote
 - Ex: The presenter ended with a quote from Franklin D. Roosevelt: "The only thing we have to fear is fear itself".
 - After a complete sentence to provide examples
 - Ex: I wore one of my favorite necklaces to the dance last night: I could see it shimmering in the moonlight all night long.

Be sure to capitalize the first word after a colon if it is a proper noun or after a complete sentence!

- Not used
 - When separating "a noun from its verb, a verb from its object or subject complement, a preposition from its object, or a subject from its predicate" (O'Reilly, 2023).
 - Ex: My three favorite study spots on campus are: the library, the coffee shop, and the picnic tables.
 - After the words "especially" or "including", as a colon replaces these words.
 - If you have two independent clauses to connect.

- Used
 - When you have

example". Be sure to use a comma after the introductory word!

- Ex: I love lots of different types of pizza with toppings; namely, buffalo chicken pizza and margarita pizza.
- When you have a series of items that ²